



Enrollment (please circle one) –

OHMI Waterford

OHMI Troy

Parents' Names: _____

Address: _____ City _____ Zip _____

Phone: _____ ***E-mail: _____ (required)

Student Information: I would like a grade or high school credit for this student.

Student's name: _____

Grade: _____ Age: _____ Birthday: _____

Previous music class or experience? _____

Beginning Ensembles/Class: (Please check the ensembles/classes you wish to enroll in.)

Elementary Music Class (K - 2nd)

Young Strings (ages 5 - 9)

Beginning Band

Beginning Orchestra

Elementary Chorus (3rd – 5th grade)

Guitar Class

Instrument you desire to play? _____ uncertain

Intermediate Ensembles:

(Please check the ensembles you wish to enroll in. Auditions/vocal placement will be required for placement in these ensembles.)

Intermediate Band

Intermediate Orchestra

MS Chorus (6 – 8th)

Guitar Class 2/3

Philharmonic Orchestra

Concert Band

Concert Choir (9 – 12th)

Advanced Ensembles:

(Please check the ensembles you wish to enroll in. Auditions will be required for these ensembles.)

Symphony Orchestra

Advanced Choir

Wind Symphony

Chamber Ensembles

Instrument played/voice part sung? _____ How many years? _____

Do you take private lessons? Yes No If yes, how long? _____

Teacher's name? _____

Most recent solo? _____

Parent in an ensemble: Name: _____

Class: _____ Instrument or Voice: _____

Note: parents do not pay tuition, only a music fee. You may sign up for any instrumental group, or Concert Choir.

Please use **ONE form per child** if multiple children are enrolled (photocopy if necessary). Put just the parents' names on the top of any additional sheets - no need to write out all the information again. Send the enrollment form, privacy form, liability form, and a \$50 tuition deposit/child payable to Oakland Homeschool Music to:

OHMI P.O. Box 300652, Waterford, MI 48330. **Please register by August 17th if at all possible.**

Family registration fee will be waived for families registered with deposit paid by 8/17/12.

OHMI Privacy Policy

OHMI is an educational organization involved with minors, so the Board has set policy about dissemination of information regarding your student(s). **Below is the stated policy:**

Information is not given to anyone outside of OHMI unless you have given permission in written form. To protect your child, OHMI will never put a student's name and photo together. Students' names and instrument/vocal part will be printed in all programs for concerts. Ensemble photos will be used for OHMI promotional materials - brochures, display board, website etc.

Parents have the option of having individual student's photos used (with no names attached). For example, on the page with Solo & Ensemble Festival results, we can post the student's picture and their rating for recognition. Or if there are casual photos of OHMI students those can also be posted, used for newsletters, display boards, etc.

Inclusion in the Student Directory is optional – parents have the option to leave out any or all information in the directory. The Directory is published to make it easier for OHMI families to carpool or be able to contact other students to practice, etc.

Privacy Preferences

Please check the appropriate boxes and sign below:

I/we give consent for my student's or students' name(s) and instrument/vocal part to be published in OHMI's Concert Programs, and for ensemble pictures to be used in OHMI's promotional materials.

I/We Do Do Not give permission for our student's or students' individual picture(s) to be used.

I/We Do Do Not wish to be included in the student directory

Parent's signature _____ Date: _____

Class Schedule for 2012-2013

OHMI Waterford meets on Monday afternoons, specific class times TBA
OHMI Troy meets on Tuesday afternoons at Bridge Community Church - specific class times TBA

Tuition Schedule for OHMI classes 2012-2013

1 st child/year	1 st class	\$290	2 nd class	\$130
2 nd child/year	1 st class	\$250	2 nd class	\$130
3 rd child/year	1 st class	\$210	2 nd class	\$130
4 th child/year	1 st class	\$170	2 nd class	\$130

5th & additional children billed at the 4th child rate

This includes 34 weeks of instruction & music. *Payment plan available if requested.*

Tuition for Elementary Music Class (not Elementary Chorus)

Each student: \$155/year

This class is not discounted due to the expenses incurred to support this class.

Tuition for Young Strings Class

Each student: \$420/year

This includes a weekly private 15 minute lesson for parent & child, and a 25 minute group lesson

This class is not discounted due to the expenses incurred to support this class.

Family Registration Fee: \$25/family. This will be waived if you refer another family new to OHMI and they enroll, or if you are registered by August 17th with the deposit paid.

Additional fees: Concert Polo: \$22 - 31, depending on the size (everyone except Elementary Music Class) **or** Symphony/ Concert Choir/Wind Symphony concert outfit : \$30 rental/cleaning fee

Advanced Choir, Symphony Orchestra, Wind Symphony - \$50 extra music fee due to extended class time and additional repertoire **Chamber Ensembles:** \$100/year - includes music & ensemble coach

In an effort to keep tuition costs down, and to facilitate the operation of the program, each family is required to choose a volunteer job for the year. Families who do not sign up will be charged an additional \$50 tuition/year. The volunteer form is enclosed in this packet. You must turn it in with your registration form to complete registration.

There will be limited scholarship funds available to families needing assistance. For questions specific to your family or about the financial assistance, please contact one of our Directors.

After you send us your enrollment information & deposit, you will receive a confirmation e-mail or letter within 2 weeks. Contact us if you have not received it by then.

There is a New Student Orientation Meeting on Monday, August 27th, 2011 at 7 pm - **Waterford branch**, or Tuesday, August 28th, 2011 - **Troy branch** for all families new to OHMI. There you will have a chance to meet the Directors, get an overview of the program, and see, hear, and be able to choose which instrument your student wants to play if they have not decided previously. Auditions for placement in an instrumental group (if not a beginning student) and vocal placement sessions will be **Waterford - Monday, 8/27 & Troy - Tuesday, 8/28 from 3 – 7 pm, and 8 – 9 pm. Please call or email for an appointment.**

Audition Requirements for Instrumental groups and Advanced Choir

The following is the audition material for the 2012-2013 OHMI Ensembles:

*** Percussionist, please see one of our directors or contact us at the phone or email below.***

Concert Band:

1. Scales: Bb, Eb, F, C, & Ab major scales – one octave*
2. Sight Reading: see note information below**
3. A prepared solo or music from a band part for your instrument, please bring an extra copy of the music you have selected to play for the director.
4. A written placement test concentrating on reading music, rhythms, and musical notation.

• Philharmonic Orchestra:

1. Scales: D, G, C, A & F major scales – one octave*
2. Sight Reading: see note information below**
3. A prepared solo or music from a string part for your instrument, please bring an extra copy of the music you have selected to play for the director.
4. A written placement test concentrating on reading music, rhythms, and musical notation.

• Symphony Orchestra/Wind Symphony:

1. Scales:
 - Strings: Concert A, D, G, C major – two octave* and Bb & F major – one octave*
 - Woodwinds & Brass: Concert Bb, F, C, Eb major – two octave* and G & D major – one octave*
2. Sight Reading: see note information below**
3. A prepared solo or music from a band/orchestra part for your instrument, please bring an extra copy of the music you have selected to play for the director.
4. A written placement test concentrating on reading music, rhythms, and musical notation.

*Scale Rhythms: For one octave -



For two octaves –



** When preparing for Sight-reading Music: Make sure you check the following –

1. Key signatures
2. Time Signature and Tempo
3. Accidentals (notes not in the key) –touch every note with your finger
4. Rhythms – touch every note with your finger
5. Other signs and symbols for playing through music.
6. Then sing or say the rhythms through the complete piece of music.
7. Now play your music.

Advanced Choir: Have a solo piece of a classical art song prepared. Choose one off of the MSVMA Solo & Ensemble list or equivalent. You will perform that, along with vocalizes, and a short sight-singing exercise. **Students are responsible for providing accompaniment for their solo (live or recorded).** Any questions, inquire of the director in advance of your audition.

Grace Chapel of Waterford/ Bridge Community Church (BCC)
Independent Groups Liability Release Form

I, _____ (Parent/Guardian name) understand that Oakland Homeschool Music (OHMI) has arranged to use the facilities at Grace Chapel (GC) and Bridge Community Church (BCC) for music education classes and is completely independent of Grace Chapel/Bridge Community Church. I acknowledge that OHMI is in no way a ministry of GC/BCC, and that GC/BCC does not plan, administrate or oversee any of the programs or activities of OHMI. I also acknowledge that any involvement in OHMI by members or staff of Grace Chapel/Bridge Community Church is on a personal/independent level, and does not represent the church. Therefore, I release Grace Chapel/Bridge Community Church from all liability related to the classes/activities of Oakland Homeschool Music.

Parent's signature _____ Date: _____

Names of children participating: _____

Student Behavior Expectations/Safety Guidelines & Waiver form

Student behavior:

Students will be respectful to all teachers, students and others at all times and will not be disruptive in class. Students will be given one verbal warning, after which they will be asked to sit out the rest of the class so as not to be a distraction. If the behavior continues, parents will be notified, and other measures will be taken.

Inappropriate behavior, language, or dress will not be tolerated. Clothing needs to be modest, with shoulders, stomachs, and undergarments covered at all times. No vulgar or indecent shirts, or extreme clothing styles should be worn.

Students will be respectful of the facilities, as we are guests in the buildings, and need to leave the church in the condition it was found in. Students will also be careful of other student's instruments & belongings, and should ask permission before using others' property.

Students are expected to come to class prepared with all supplies and be ready to learn. Restrooms should be used before or after class to eliminate absence from class. We have limited instruction time, and wish to use it to the fullest. If the restroom has to be used during class, the student should ask permission from the instructor. Students will go to the restroom unescorted, but the Hall monitors will be monitoring student & visitor activity from the hallway.

Students should not be wandering the building at any time. They should be in class, in the study or social room if they are waiting for another class, or for a sibling, or should be signed out & leave the building with a parent, unless they have driven themselves. Students will sign in & out of OHMI, so in case of an emergency when the building must be evacuated (such as a fire), we can account for all persons after evacuation. Hall monitors will be assigned each time block to facilitate this.

Parents:

Are welcome to sit quietly in the back of class, however, if you have younger siblings with you, we ask that you take them to the social room and keep them occupied there. **Parents are responsible for all children not enrolled in OHMI's program. Parents are also responsible for students who are not in class** (i.e. are finished for the day, but have not gone home). Students 10 and older may stay in the social or study room, but children under 10 should be supervised by a parent when not in class.

Waiver of Liability:

We hold the teachers, directors, and coordinators of Oakland Homeschool Music, Inc. harmless for any injury that might result to a student while attending classes and activities.

Parent's signature: _____ Date: _____

Behavior Agreement:

Any property damage caused by a student will be the responsibility of, and be paid for/repared by the parents. We have read and agree to comply with all policies and behavior and safety guidelines of Oakland Homeschool Music, Inc.

Parent's signature: _____ Date: _____

Student signature(s): _____

Medical Waiver:

We authorize the teachers, directors, or coordinators to seek medical attention for a student in the event of an emergency. If it is life-threatening, 911 will be called, followed by the parent. If it is not life threatening, attempts will be made to contact the parents and emergency contact first before seeking medical attention.

Parent's signature: _____ Date: _____

Parent's phone number: _____ Cell phone number: _____

Emergency contact name & number: _____

Do you have texting? Can we text you on your cell phone if needed? Yes No

If any of your children have allergies or medical issues we should be aware of, please list their name and condition below. Information will be kept confidential, and be given out only on an "as needed to know" basis.

Volunteer sign-up

In an effort to keep tuition costs down, and to facilitate the operation of the program, each family is required to choose a volunteer job for the year. Families who do not sign up will be charged an additional \$50 tuition/year. Please choose your first, second, and third choices for volunteering. If you need more information on what each job entails, see your OPUS director. You may choose to do more than one job. Families receiving scholarships are expected to do more as required by their application.

Name: _____ Branch: _____

- _____ **OPUS director** - co-ordinates all volunteer activities to be sure all jobs are assigned and families are fulfilling their job requirements.
- _____ **Concert Reception Co-ordinator** - makes sure concert receptions are set-up, run, and cleaned up. All 3 concerts - branch & pre-Festival.
- _____ **Concert Reception Worker** - set-up, replenish food, pour punch, and clean up. All 3 concerts at your branch.
- _____ **Usher** - arrive to concert one hour ahead. Pass out programs, assist people to find a seat, close doors at start of concert, open as needed during, and open doors at the end. All 3 concerts.
- _____ **Concert Monitor** - arrive at the beginning of warm-up times and monitor student activity until the start of the concert. Must patrol the building to be sure students are where they are supposed to be, and doing what they are supposed to be doing. All 3 concerts at your branch.
- _____ **Concert set-up** - arrive early (usually 1:30 pm - check with Program Administrator) on concert days to help unload trailer, set up stage, arrange auditorium, and make sure facility is ready for the concert.
- _____ **Director dinner co-ordinator** - arranges with other families to have a dinner prepared and served by 5 pm on Concert day for the directors & their students. Check to see how much food is needed, and co-ordinate the meal. Check for dietary needs as appropriate.
- _____ **Director Dinner** - provide part of the meal for the directors before each concert (not Showcase)
- _____ **Showcase Concert helper** - fill goodie bags for students & man the table so each student gets one
- _____ **Concert Tear-down** - help in clearing the stage, loading the trailer, and returning the facility to normal
- _____ **Branch set - up** - be assigned to one or more classrooms to be set up on a weekly basis
- _____ **Branch tear-down** - be assigned to one or more classrooms to be taken down on a weekly basis
- _____ **Trailer Unloading** - arrive before classes begin to unload the trailer
- _____ **Trailer Loading** - stay after classes are done to load the trailer
- _____ **Hall Monitor** - one time block per week - patrol the building to make sure students are where they are supposed to be, and doing what they are supposed to be doing. Check study & social rooms.
- _____ **Facility check** - during last time block empty all trash and check bathrooms for cleanliness - weekly
- _____ **Labels for Education** - collect labels out of the box weekly, prepare sheets & send them in
- _____ **Boxtops for Education** - collect boxtops weekly & submit them to the company

- ___ **Ink Cartridges** - collect weekly & ship cartridges, cell phones, etc. from box. Pre-paid labels given.
- ___ **Grant writer** - research & apply for grants on the behalf of OHMI
- ___ **Display Board** - make the yearly display board
- ___ **Data Entry** - type up student directory to be printed for OHMI families
- ___ **Publicity** - develop ways to promote the program & carry them out
- ___ **Photographer - one per branch** - take candid photos 3 - 4x during the year & at concerts
- ___ **Choir Librarian** - sort and file music after concerts, check for damage, erase marks
- ___ **Music library attendant** - intermittent - file loose music - must be done at OHMI library (off-site)
- ___ **Fundraising** - find ways/make business connections to promote donations to OHMI
- ___ **Orientation Meeting worker** - work from 2:30 - 9:30 pm on Orientation Day with various tasks
- ___ **Concert Attire Co-ordinator** - Fit students on Orientation Day for their concert attire. Collect & inspect Concert attire after the last concert and/or graduation. One per branch.
- ___ **Seamstress** - repair concert attire as needed during the year
- ___ **Concert attire processor** - work with program administrator to assign & bag up concert attire for students. Is done off-site in September/October.
- ___ **Repairman** - repair music stands or other equipment that needs it during the year
- ___ **Accountant** - if you are a certified accountant only - look over ledgers and assist the bookkeeper

Do you have a skill not listed here that could be of help to the organization? Please list it below and describe how you can assist the program.

___ **I prefer not to volunteer.** Please bill my account \$50 extra this year.